



Employee Disciplinary Action Form

Employee Information

Name: Jovontae Coleman

Employee ID: 136/M-28

Job title: Officer

Date of Infraction: February 22, 2023

Discipline Action (circle or underline action used):

Coaching Negative Counseling Written Reprimand Suspension Termination

Violation (circle all that apply):

Attendance Safety Disobedience Work Quality Other (tardiness)

Explanation of Violation:

On 02/22/23, you were scheduled to appear in Williamson County Court for Case #23-CF-746, which was a Possession of Methamphetamine Case. You failed to appear in court and did not notify the court of your planned absence. You were contacted about this court case and still did not show up. According to the States Attorneys Office, this is not the first time you have missed court and did not contact the S/A's Office.

Supervisor Statement:

All MPD Officers have been told it is their responsibility to contact the S/A's office if there is any type of conflict with a scheduled court appearance. Your refusal to appear in court, even after you were contacted to remind you, is unacceptable and it makes this department look bad and unprofessional in the eyes of the States Attorney. You need to take all MPD responsibilities seriously.

Employee Statement:

Previous Discipline(s) – Dates and Action Taken

Date: Jan. 18, 2023

Discipline Action: Negative Counseling Form for showing up for a "Mandated" detail (detail was on Jan. 15, 2023).

Date: Jan. 18, 2023

Discipline Action: Negative Counseling Form for missing Taser Training (November training).

Verification of Review:

By signing this form, you confirm that you have discussed this disciplinary action in detail with your supervisor(s). Signing this form does not necessarily indicate that you agree with this infraction.

Employee Signature [Signature]
Lieutenant Signature [Signature] M3/040
Asst. Chief Signature [Signature]
Chief Signature [Signature]

Date 2/23/2023
Date 2/22/2023
Date 2/27/23
Date 2/22/23